**Colorado College IRB Educational Research Exemption Determination Form**

**[45 CFR 46.104(d)(1)]**

Educational research may qualify for exempt status, meaning that it does not require substantial IRB review. To have your research considered for exempt status, please complete the following form.

1. SAVE this blank form onto your computer.

2. COMPLETE the following form. Since this is a Word document, you can add additional lines as necessary to provide the required information.

3. EMAIL the completed form as an attachment to: audiskessler@coloradocollege.edu (Amanda Udis-Kessler, IRB Chair). If you are a student, send a copy to your advisor.

I. Background Project Information (collected for all projects, including potentially exempt projects)

Name: \_\_ Faculty \_\_ MAT student \_\_ Education major \_\_ Other

Email address: Phone number:

Project title:

Briefly describe the project’s topic.

Briefly describe the project’s methodology. How will you collect your data? Will educational tests (cognitive, diagnostic, aptitude, achievement) be used? Classroom activities? Some other pedagogical technique? Will audiotaping or videotaping be used? Answer all questions.

The age range of participants is:

How are you gaining access to your participants?

**By typing your name after this statement, you indicate that you will be the legal teacher of record when carrying out this project or that the appropriate school personnel (e.g., principal, other administrators) has granted you permission to carry out this project:**

(Type name here) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

II. Exempt Research Categories

Will your research be conducted in one or more established or commonly accepted educational settings?

\_\_\_ Yes \_\_\_ No \_\_\_ Unsure

Where exactly will your research be conducted?

To be exempt, your research must involve normal educational practices that are not likely to have an adverse impact on students’ opportunity to learn required educational content. This includes most research on regular and special education instructional strategies, and research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.

Does your research involve normal educational practices (as described, for example, immediately above)?

\_\_\_ Yes \_\_\_ No \_\_\_ Unsure

Describe the educational practices that you are studying.

Is there a substantial chance that your research would interfere with student learning? (An example of such interference would be an experimental process in which different groups of students are taught material in different ways, since there is a chance that one of the groups would be at risk of learning less. Such research is still legal but is not eligible for this exemption.)

\_\_\_ Yes \_\_\_ No \_\_\_ Unsure

If you answered “yes” or “unsure”, please explain.

To be exempt, your research must involve normal educational practices that are not likely to have an adverse impact on the assessment of educators who provide instruction.

Is there a substantial chance that your research would interfere with the assessment or evaluation of the teachers or instructors you are studying?

\_\_\_ Yes \_\_\_ No \_\_\_ Unsure

If you answered “yes” or “unsure”, please explain.

To receive this exemption, you will need to submit an assent form that children will sign, as well as a parent/guardian permission form, which parents will sign.

Please indicate which assent form you are submitting:

\_\_ Assent form for children up to age 13

\_\_ Assent form for children 14-17

\_\_ The school at which I am carrying out my research has waived the need for assent forms (this answer requires a copy of the letter from the school in question)

Please check the appropriate line below:

 \_\_I am submitting a parent/guardian permission form based on the CC IRB template.

 \_\_ I am submitting a different parent/guardian permission form.

\_\_ The school at which I am carrying out my research has waived the need for permission forms (this answer requires a copy of the letter from the school in question)

Please contact Amanda Udis-Kessler (audiskessler@coloradocollege.edu) with questions.